

Housing Benefit and Council Tax Benefit Capital Declaration Form



Fill in this form with details of all capital that you and your partner hold.

Your full name

Your address and postcode

Please fill in the table below listing all bank, building society and Post Office accounts held by you and your partner, and the amounts in each account, even if you do not use them.

Type of account or savings	Account number	Amount	Held by
<i>Example: NatWest current account</i>	<i>12345678</i>	<i>£100.00</i>	<i>Partner</i>

Do you or your partner have any National Savings certificates or Premium Bonds? YES NO
If 'YES', please give details below.

Name	Issue type	Amount invested	Date of issue	Held by
<i>Example: Premium Bonds</i>		<i>£100</i>	<i>15 May 1981</i>	<i>Partner</i>

If the amounts declared above total £5,500 or over, you will need to provide the last two months full statements for each account you (or your partner) hold, or an up-to-date passbook showing the current balance. If you are unable to provide this, please ask us for a form that your bank can fill in as a temporary measure until you have statements available.

Please also provide evidence of bonds and certificates if we have not already seen them.

Declaration

I declare that the information I have given is correct. I understand that if I give information that is false, I may be prosecuted.

Signature: _____ **Date:** _____

Office locations and useful information

Please fill in and return this form to:

By post: Revenues & Benefits Service
Thanet District Council
PO Box 9
Cecil Street
Margate
Kent CT9 1XZ

Or by hand at one of the following offices:

Thanet's Gateway Plus
Cecil Street
Margate
Open: Weekdays 9am to 6pm (8pm on Thursday).
Saturday 9am to 5pm

Ramsgate District Office
14 York Street
Ramsgate
Open: Monday to Friday, 8.45 a.m. to 12.30 p.m.

Useful phone numbers:

Revenues & Benefits Service 01843 577552

Our phone lines are open from 9 a.m. to 5.30 p.m.

For all other Council services, please phone (01843) 577000

We are committed to ensuring that money paid out in benefits goes to those who are entitled to receive it. If you are aware of anyone abusing the system, you can call our Investigation Unit on (01843) 577369.

Leaflets:

The Revenues & Benefits Service has a series of leaflets providing help and information, available from the above offices or online at <http://www.benefit-leaflets.org/leaflets.asp>.