

# **Tenant Participation Grant Application**

**2009/2010**

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## Tenant Participation Grant Application

### TENANT PARTICIPATION GRANT NOTES FOR GUIDANCE

#### Who is eligible?

Any one can apply for funding from the Tenant Participation Grant. However you will need to tell us how the proposed project will benefit council's tenants.

Your grant application should be for a project that will benefit your local community and the people who live there. The Council will consider awarding grants to voluntary sector organisations that can demonstrate that council tenants will directly benefit.

The Council is unable to fund publicity or activity of a party political nature.

#### How to apply

You will need to complete the attached application form, including details of:

- How much funding is needed
- Details of the organisation / group / individual
- Details of the project
- How the local community, specifically tenants have been consulted regarding the project
- What needs or problem will be addressed by your proposed project?
- Costs/estimates for the proposals
- Details of any other sources of funding being applied for

You should return this form addressed to:

**Tenant Participation Officer,  
Landlord Services  
Thanet District Council,  
P O Box 9,  
Margate,  
CT9 1XZ**

If you need help with completing the application, contact the Tenant Participation Officer who will help you to establish how much the project will cost and help you consult your local community regarding your proposed project/event.

#### What are the Council's criteria for funding?

• **Environmental well-being for estate/area:**

The project needs to promote and/or improve the environmental well-being of the estate/area.

• **Community well-being of the estate/area:**

The project should be in the area and promote and/or improve community cohesion and engagement on the estate/area.

• **Thanet District councils' tenants and leaseholders will benefit:**

The project should benefit Thanet District Councils' tenants or the estate/area where they live.

Examples:

- Marking out a 5 a side football pitch for local children who use the area to play football.
- Funding for local agencies or community groups to run activities and community events for local residents
- Improving or installing play equipment for communal seating
- Improving parking facilities
- Communal landscaping (planting and fencing)
- Improving communal lighting

## Tenant Participation Grant Application

### **Terms and conditions**

- The grant should be used for the purpose of the specified application.
- Any changes or postponement to be notified to the Council immediately.
- Thanet District Council will pay the service provider or supplier direct. (This may be waived under exceptional circumstances)
- Copies of all publicity materials are to be sent to the Council.
- The Council's logo to be used in all publicity material (this may be waived at officer discretion).
- Thanet District Council will not be held responsible to third parties for any debts or liabilities incurred by the applicant.
- The association/group is responsible for obtaining all insurances, licences and permissions made necessary by law and shall produce to them the authority on request.

The members of the Tenants & Leaseholders Consultation Forum along with officers of Landlord Services Department will consider applications.

In accepting funding you are agreeing to provide feedback on your project and take part in future publicity for the Grant Fund.

Thanet District Council is an equal opportunities employer and is committed to equal opportunities principles and practices in its services and activities as a local government authority. We welcome applications that also support these principles.

Tenant Participation Grant Application

<b>Part A:</b>		
<b>Please provide information about your association / group.</b>		
Name of your group or association <i>(if appropriate)</i>		Application no: (Office use only)
First name	Surname	Title
Address		Correspondence address (if different)
Contact telephone number		Email address
What area do you or the group / association represent? <i>(TDC tenants/leaseholders must benefit from the proposed project)</i>		
Have you or the group / association consulted local residents about the proposed project? <i>(You will be asked to show how residents have been consulted. The Tenant Participation Officer can help you to do this)</i>		
You must tell us here if the proposed project will restrict residents from being involved in any way in the proposed project. <i>( the Council will be unable to accept this application if you restrict residents participating on the grounds of ethnic origin, age gender or sexuality)</i>		
How did you hear about this grant? For example Your Say newsletter, from a Housing Officer, or on our website.		
Do you or the group/association have the support of the Ward Councillor? <i>(If it does please supply the name of the Councillor).</i>		

## Tenant Participation Grant Application

### Part B

#### Your proposed project/event

Name of the project:

Tell us about your planned project. (Try to cover the following points)

- a. What needs or problems will be addressed by your proposed project?
- b. Will you be seeking support from other organisations?
- c. Will volunteers be involved if so how many?

Tell us how Thanet District Council tenants and leaseholders will benefit from the project.

### Part C

#### The project budget

How much funding are you applying for?

When is the project likely to start and finish?

£

Description

*How much each part of the project will cost?*

Estimated  
Costs  
£

Total

Declaration

Please sign to confirm that the details on this application are correct and that you have read and understand the terms and conditions.

Signature:

Position in association/group

Date