

Housing Benefit and Council Tax Support Habitual residence test



First name:

Last name:

Daytime phone number:

E-mail address:

Address:

Postcode:

Reference number:

1. Where have you been living for the last two years?

Please say which country or countries you have lived in and how long you lived in each:

Country	Length of stay in country

Please tell us about any links you have with any of the countries you listed above.

Have you ever lived in the United Kingdom before?

Yes

No

2. Family Links

Does your partner (if you have one) or do any of your dependant children still live in one of the countries you have listed?

Yes

No

If your partner still lives abroad are they planning to join you here?

Yes

No

If 'No', please tell us why not:

If your dependant children still live abroad please tell us how old they are:

Do you plan to bring them to this country to live with you?

Yes

No

Do you have any dependant children in education in the UK?

Yes

No

If 'Yes':

When did this education begin?

/ /

Were you working at this time?

Yes

No

If 'Yes', please tell us where:

Are you registered with any doctor in the UK?

Yes

No

If 'Yes', please tell us who:

3. Property

Do you still have a home abroad?

Yes

No

If 'Yes', please tell us if it is with family or friends, and if you own the property:

Who is paying the bills for the property while you are in the United Kingdom?

Do you intend to return to that home?

Yes

No

Have you left any personal possessions in any of the countries listed in question 1?

Yes

No

If 'Yes', what do you intend to do with them?

4. Leisure interests

Have you joined any clubs or local organisations?

Yes

No

If 'Yes', when did you join?

5. Employment

Are you self-employed?

Yes

No

If 'Yes', please fill in a Self-employed Income form (you can download this form from our website).

If you are working at the moment, please tell us the name and address of your employer:

Postcode:

How long have you worked there?

What is your job?

Have you been promoted since you started this job?

Yes

No

Is it a full or part-time job?

Full-time

Part-time

Is the job permanent or for a fixed term?

Permanent

Fixed term

If it is fixed term, please give the date it is due to end:

/ /

When the fixed term ends, will you:

Stay with the current employer?

Yes

No

Look for another job?

Yes

No

Since you came to the United Kingdom how many jobs have you had and how long did each job last?

If you are looking for work, please tell us what qualifications or experience you have which will help you to get work:

Do you have the offer or promise of a job?

Yes

No

If 'Yes', who from?

When will it start?

/ /

What sort of work is it?

Is it temporary, permanent or on a fixed term contract?
Please state which:

Was it arranged before you came to the United Kingdom?

Yes

No

If you are not working, what efforts have you made to find work since coming to the United Kingdom?

Are you registered for work at the Job Centre Plus?

Yes

No

If you have lived in the United Kingdom before, did you have a job during that time?

Yes

No

If 'Yes', how long did you work there?

6. Abroad

Did you have a job in another country before you came to the United Kingdom?

Yes

No

If 'Yes', where?

Was it a full or part-time job?

Full-time Part-time

What sort of work was it and why did you stop work?

Is that job still available to you?

Yes No

If 'No', would you be able to get similar work in that country?

Yes No

7. Reasons for coming to the UK

Was it to find work?

Yes No

If you have found a job, when do you start?

/ /

If you did not make arrangements to work before you came here, how will you support yourself until you find work?

8. Other reasons

If you had other reasons for coming to the United Kingdom, please use this space to tell us. For example, did you come here on holiday, to visit friends or relatives or to study?

If your country of origin is outside the European Economic Union, please supply your passport, which shows your entry status and any letters you have from the Home Office.

If your circumstances change you must tell us immediately.

9. Declaration

I declare that the information I have given is correct. I understand that if I give information that is false, I may be prosecuted.

Signature of person claiming:

Date:

/ /

Once you have filled in this form and signed the declaration please return it to your Local Authority:

Canterbury City Council
Benefits Service
Military Road
Canterbury, Kent
CT1 1YW
www.canterbury.gov.uk

Dover District Council
Benefits Service
White Cliffs Business Park
Dover, Kent
CT16 3PJ
www.dover.gov.uk

Thanet District Council
Benefits Service
PO Box 9, Cecil Street
Margate, Kent
CT9 1XZ
www.thanet.gov.uk