

Non-Material Amendments Validation Checklist

All plans should include a scale bar, the scale and the paper size.

We would recommend a maximum print size of any document or drawing not to exceed A1 size

Application Form

When required?	All applications – guidance is available to download on our website
----------------	---

Fee

When required?	Planning applications incur a fee
What information is required?	The correct fee – full details can be found on the Council’s website

Proposed Plans – Scale 1:100 or 1:50

When required?	Where alterations and/or extensions to an approved plan are proposed.
What information is required?	Plans/Drawings that are necessary to describe the amendment(s)