

# Margate Town Deal Board Agenda



**Date:** 15 September, 2021 at 4pm - 5:30pm

**Venue:** Virtually, via Google Hangout - meeting link: [meet.google.com/xzg-ynrg-vb](https://meet.google.com/xzg-ynrg-vb)

**Membership:** David Smith CBE, Cllr Reece Pugh, Madeline Homer, Sir Roger Gale MP, Adam Bryan, Lesley Game, Victoria Pomery OBE, Eddie Kemsley, Sam Causer, Richard Ash, Stephen Darrer, Jesse Tomlinson

**In attendance:** Louise Askew, Natalie Glover, Iain McNab, James Clapson, Rebecca Collings (Nicholls), Sara Turnbull (WorkWild), Alex Russell (WorkWild), Chris Paddock (PRD)

| Item | Timings | Agenda item  | Owner         |
|------|---------|--|---------------|
| 1    | 4pm     | Welcome and any Declarations of Interest*  | Chair         |
| 2    | 4:05pm  | People's Panel update  | Eddie Kemsley |
| 3    | 4:15pm  | Governance<br>Guest: Rebecca Collings will be joining to provide feedback on draft Governance documents to support phase two of the Margate Town Deal.<br><br>Discuss the Local Assurance process<br><br><b>Agree a way forward in signing up to the revised Governance documents.</b><br><b>Agree the Local Assurance Process</b> | Lousie Askew  |
| 5    | 4:30pm  | Creative Land Trust (CLT) project update<br><br>Presentation from the CLT consultancy teams - Sara Turnbull, Alex Russell and Chris Paddock. Progress to date regarding the project and next steps for completion and submission to central Government.<br><b>Agree next steps</b>   | Louise Askew  |
| 6    | 5:30pm  | Close  | Chair         |

**Deadline for agenda items\*\*:**

*TBC*

**Next meeting:***TBC possibly week 4 October, 2021*

*\*Standing item to include all Board member engagement with the Town Deal and Town Investment Plan and specific agenda items.*

*\*\*Please provide any agenda items you would like to be considered for the next Board meeting by this date.*

**Attached papers:**

| <b>Agenda item</b> | <b>Item</b>   | <b>Action required</b> |
|--------------------|---|------------------------|
|                    | Budget update<br>- Revenue Budget   | To note                |
| 3                  | Governance Documents:<br>- Board Governance for Phase 2<br>- Code of Conduct and Terms of Reference | To agree and sign      |
| 3                  | Local Assurance Process<br>Roles and Responsibilities matrix  | To discuss and agree   |
|                    | Project on a Page - information on the TIP and projects to support the Business Case review process | To note                |