**Task / activity or premises assessed**: EXAMPLE **Location:** EXAMPLE ADDRESS

**Name of assessor:** EXAMPLE **Date of assessment:** 00/00/00 **Review Date:** 00/00/00

| **Outline of activity/task:** EXAMPLE | | | | | |
| --- | --- | --- | --- | --- | --- |
| Hazards and Effects | Affecting Whom (staff / visitors / public / contractors) | Risk rating with no controls | Existing Controls (if any) | Residual risk rating (With existing controls) | Actions required where residual risk is still too high |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Signature of Assessor:** EXAMPLE  **Date:** 00/00/00

This matrix is suitable for all the activities that the individual undertakes.

| Risk Rating Matrix | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | SEVERITY | | | | | |
|  |  | Multiple Death  10 | Single Death 8 | Major  Injury  6 | ‘3 day’ Injury  4 | Minor  Injury  2 | None  1 |
| LIKELIHOOD | Certain 10 |  |  |  |  |  |  |
| Very Likely  8 |  |  |  |  |  |  |
| Probable  6 |  |  |  |  |  |  |
| Possible  4 |  |  |  |  |  |  |
| Unlikely  2 |  |  |  |  |  |  |
| V. Unlikely  1 |  |  |  |  |  |  |

Notes:

The numerical scale used is to allow comparisons of the risk levels only. No literal meaning is implied by the scoring level.

### ‘Major Injury’ shall be as defined in the Reporting of Injuries Diseases and Dangerous Occurrences Regulations - please see the Accident/incident reporting guidance note for further information on this.

| Key to Shading | | |
| --- | --- | --- |
| 48 - 100 | High | Level of risk is unacceptable |
| 16 - 40 | Medium | Level of risk may be tolerable. Seek to reduce the level of risk. |
| 1 - 12 | Low | Level of risk is acceptable |

## Definitions for Likelihood

| Certain | 10 | Has happened before and is expected to happen on this occasion. |
| --- | --- | --- |
| Very Likely | 8 | Has happened before and is very likely to happen on this occasion. |
| Probable | 6 | Has been known to occur before and is likely to happen on this occasion. |
| Possible | 4 | Has been known to occur and it may happen on this occasion. |
| Unlikely | 2 | Has been known to occur before but no reason to suggest that it will happen on this occasion. |
| Very Unlikely | 1 | Has never happened before and there are no reasons to suggest it will happen on this occasion. |